C A R I B B E A N

M E T E O R O L O G I C A L

O R G A N I Z A T I O N

**ANNUAL MEETING OF DIRECTORS OF METEOROLOGICAL SERVICES Doc. 1(b)**

St. George's, GRENADA, 9 NOVEMBER 2016

NOTES ON THE AGENDA

1. **Introduction AND ADOPTION OF AGENDA**

 The 2016 Meeting of Directors of Meteorological Services will take place on Wednesday 09 November 2016, in St. George's, Grenada. The Provisional Agenda will be submitted to the Meeting for approval at the opening, but it may be amended at any time during the course of the Meeting.

2. STATUS OF ACTIONS FROM THE PREVIOUS MEETING

 A summary of the decisions of the November 2015 Meeting of the Directors of Meteorological Services (Belize City, Belize) will be brought to the current meeting. The status of actions taken to implement these decisions will be presented in this document, but more detailed discussions on these actions will be presented under other agenda items, as appropriate.

**3. TRAINING**

 The Principal of the Caribbean Institute for Meteorology and Hydrology will present this agenda item, providing information on the courses conducted during 2016 and the performance of the students. The Principal will also provide notification of the courses to be conducted during 2017.

4. OPERATIONAL MATTERS

(a) WMO Annual Global Monitoring

 The results of the regional component of the Annual Global Monitoring of the Global Telecommunication System for 2015 will be presented.

(b) Satellite Matters- Post GOES-R Launch

 On 4th November, the GOES -R satellite was scheduled to be launched. This new satellite will completely revolutionize the way and the amount of satellite data which is to be received. The meeting will be informed of what systems are available to receive data directly from the satellite and the alternatives.

4. OPERATIONAL MATTERS (Cont’D)

(c) Telecommunications in RA IV

During 2016, changes have been made to the Regional Main Telecommunication Network (RMTN) and the Email Data Ingest System (EDIS). Directors will be made aware of the changes and provided with information which would enable them to make the necessary changes.

(d) WIS and WIGOS in RA IV

The Meeting will be reminded of the need for the formal nomination of WIS and WIGOS Focal Points. It is these focal points who will have the authority to access and update the metadata records at GISC Washington and OSCAR/Surface.

**5. OUTCOME/HIGHLIGHTS OF THE Sixty-Eight Meeting of the WMO Executive Council**

 The Directors will be informed about the Sixty-Eight Meeting of the WMO Executive Council and the impacts that the decisions of the Executive Council will have on the operations of National Meteorological and Hydrological Services during the intersessional period.

**6. The IMPACTS OF WEATHER DURING 2016**

 Directors will give a brief review of the socio-economic impacts of weather events on their countries, which should have qualitative and quantitative elements, as well as operations of the Meteorological Services during weather events. A brief presentation will be provided of the 2016 Hurricane Season by the Headquarters Unit. No document will be provided by the Headquarters Unit for this agenda item. Directors have been invited to submit their reports to the Caribbean Meteorological Organization Headquarters at least one week before the start of the Meeting.

7. PRESENTATION

 A presentation will be made by Ms Kareem Gourzong of the Jamaica Meteorological Service on the Digital Observation Register.

8. other matters

 Miscellaneous issues not covered in the Agenda may be brought up under this item.

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